

UNM Fraternity and Sorority Formal / Alcohol Event Host Site Contact Information:

Manager/Night Manager of the Host Site: _____ Contact phone # during the event: _____

Host Site must be licensed by appropriate local and State Authorities. **A copy of Liquor License must be attached.**

Host Site must be insured with a minimum of \$1,000,000 legal liability policy. **A copy of the policy must be attached.**

The Hosts Site hereby indemnifies and holds harmless, The University of New Mexico, its officers, employees, and agents of and from any cost, loss or expense incurred as a consequence of damage to property, personal injury or death arising or alleged to have arisen out of the performance of this agreement, together with any legal and related expenses which may be incurred by University of New Mexico in defending such claims unless such loss results solely from the negligent act or admission of The University of New Mexico.

The Host Site will ensure that the number of people at the event at any given time does not exceed the fire capacity for the venue.

The Host Site agrees to “cash bar” sales only to individuals, collected by the vendor, during the function. Sales will not be made to the organization.

The Host Site will not provide any drink specials or discounts on alcohol.

The Host Site assumes all the responsibilities that any other purveyor of alcoholic beverages would assume in the normal course of business, including, but not limited to:

1. Checking identification cards
2. Not serving minors
3. Not serving individuals who appear to be intoxicated
4. Maintaining absolute control of all alcoholic beverages present
5. Collecting all remaining alcohol at the end of the function (no excess alcohol – opened or unopened – is to be sold or furnished)
6. Removing all alcohol from the premises (if not at their venue)

The Host Site may contact the UNM Greek Life Office at 505-934-3474 to report any concerns at anytime.

The undersigned declared that the best of their knowledge and belief, the statements set forth herein are true. We recognize that this event plan does not bind the University of New Mexico or its staff.

(Chapter) Representative	Officer Position	Signature	Date
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(Host Site) Representative	Title	Signature	Date
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By signing this statement you are affirming hereto that you are the authorized signee for this agreement